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OSA-2204-63

22 May 1963

MEMORANDUM FOR: Chief, Contracts Division, OSA

SUBJECT : Personal Foreign Travel of Contractors

REFERENCE : United States Intelligence Board Security  
Committee Memorandum Dated 1 March 1963

1. Reference memorandum points out the risks involved in the private foreign travel to denied areas of intelligence contractor personnel indoctrinated into sensitive intelligence. Among other things, it is directed that

"provisions should be included in classified intelligence contracts involving COMINT, T, K-H [ ] material which would make the contractor responsible for his employees complying with procedures for prior notification and approval of travel to denied areas."

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It is recognized that enforcement of the provisions has definite limitations and there will be circumstances of foreign travel beyond the control of the contractor; however, a firm contractual requirement upon the contractor to control the foreign travel of his employees would insure a more effective control of such travel.

2. It is recommended that the following be incorporated into all contracts wherein employees of the contracting firm will have access to COMINT, T, K-H [ ] information:

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"It is understood that it is our responsibility to insure that all employees engaged in the sensitive aspects of the contract comply with procedures for prior notification and approval of travel to, through, or over denied areas. It is further agreed that the appropriate security representatives will be notified immediately whenever it comes to our attention that there is a possibility that one such employee is considering, or being considered for travel to a denied area. For the purpose of this contract, a denied area is defined as the Soviet Union or any Iron Curtain Country, including Communist China and Cuba."

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3. It is not intended that this restriction apply to all employees engaged in the particular contract, but rather only to those employees indoctrinated in the two most sensitive phases of the Project.

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Chief, Security Staff  
OSA

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